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# **FILING FOR OFFICE**

## **WRITE-IN CANDIDATES U.S. SENATOR OR REPRESENTATIVE CANDIDATE PACKET**

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**State of Alaska  
Office of the Lieutenant Governor  
Division of Elections  
2018**



# WRITE-IN CANDIDATE FILING REQUIREMENTS

If you did not file for office for the Primary Election, file as a nominating petition candidate for the General Election, or if you were unsuccessful in advancing to the General Election from the Primary Election, and you wish to be a candidate in the General Election, you may file as a write-in candidate. There is no write-in vote on a Primary Election ballot.

Candidates filing as a write-in candidate for a General Election must file a Letter of Intent and a Financial Disclosure Statement with any Division of Elections Office no later than five days before the General Election. Votes for a write-in candidate may not be counted unless the candidate has filed a Letter of Intent with the Division of Elections. *AS 15.25.105*

Write-in votes are reported as a group in each race, combining votes for all write-ins. The write-in votes will be counted if the votes cast for all write-in candidates are the highest number of votes received by any candidate in the race or the second highest number of votes cast in the race by less than the percentage necessary for a recount at the state's cost. *AS 15.15.365, AS 15.20.450*

Below is a checklist provided as a convenience to write-in candidates that are filing for office.

## CHECKLIST FOR FILING FOR OFFICE

- Complete a Letter of Intent. The A33 form is provided in this packet or on the Division of Elections website.** *AS 15.25.105*
- Contact the Federal Election Commission for federal reporting deadlines.** Candidates for U.S. Senator or U.S. Representative must contact the Federal Election Commission for campaign reporting requirements. These candidates are not subject to the Alaska Public Offices Commission requirements. *AS 15.25.030(b), AS 15.25.030(c), AS 39.50*
- File completed forms no later than 5:00 p.m. on the filing deadline, THURSDAY, NOVEMBER 1, 2018.** All Division of Elections Offices will be open 8:00 a.m. to 5:00 p.m. *AS 15.35.040, AS 15.35.055, AS 15.35.070, AS 15.35.110*

DEADLINE	DESCRIPTION	OFFICE
Thur., 11/01/18	Last day to submit: <ul style="list-style-type: none"> <li>• Write-in Letter of Intent (A33)</li> <li>• Federal Election Commission reporting requirements (Contact the FEC to ensure current requirements are met.)</li> </ul>	Division of Elections
Tues., 08/07/18	Last day to submit materials for the Official Election Pamphlet.	Division of Elections
Tues., 09/04/18	Last day to submit letter of withdrawal from the General Election ballot.	Division of Elections
<i>For federal reporting deadlines, federal candidates may contact the Federal Election Commission toll free at 1-800-424-9530 or online at <a href="http://www.fec.gov">www.fec.gov</a>.</i>		

**STATE OF ALASKA LETTER OF INTENT  
WRITE-IN CANDIDATES FOR U.S. CONGRESS**

Please check:  I acknowledge that I am responsible for contacting the Federal Election Commission for federal reporting requirements: 999 E St., N.W., Washington, DC 20463

**GENERAL INFORMATION** (Please print or type)

I, \_\_\_\_\_, declare myself to be a candidate for the office of (check one):

**UNITED STATES SENATOR**    - OR -     **UNITED STATES REPRESENTATIVE**

I am a write-in candidate for the **November 6, 2018 General Election** ballot.

I am registered under and am a candidate of the \_\_\_\_\_ political party    - OR -  
(Party Name)

I am a candidate of the \_\_\_\_\_ political group    - OR -  
(Group Name)

I am not affiliated with a political group or party (*please check if applicable*).

**RESIDENCY INFORMATION**

My current residence address is: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Use street #, mile post, or other physical location description)    (City)    (State)    (Zip)

My mailing address: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Mailing Address)    (City)    (State)    (Zip)

\_\_\_\_\_  
(Candidate's Website)

\_\_\_\_\_  
(Candidate's Email Address)

**I am requesting voters to write my name as follows:**

\_\_\_\_\_  
(Last Name)

\_\_\_\_\_  
(First Name)

\_\_\_\_\_  
(MI)

\_\_\_\_\_  
(Nickname and/or Suffix)

**CERTIFICATION**

I, the undersigned, certify that the information in this *Letter of Intent* is true and complete and that I meet the specific citizenship requirements of this office. I certify that, if elected, I shall be an inhabitant of the state of Alaska. I further certify that, if elected, I will meet the age requirements upon taking the oath of office. I am not a candidate for any other office to be voted upon at the General Election, nor am I a candidate for this office under any other *Declaration of Candidacy* or *Nominating Petition*.

\_\_\_\_\_  
(Candidate's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Primary Phone)

\_\_\_\_\_  
(Alternate Phone)

To assist staff in verifying candidate / voter identification, please provide one of the following:  
(SSN, DL, Voter # or DOB) \_\_\_\_\_

**Privacy Disclaimer**

Unless otherwise made confidential or protected from disclosure by law, information provided on this form may be subject to disclosure under the Alaska Public Records Act (AS 40.25.100—40.25.295). Failure to provide requested personal information may result in the Division's inability to process relevant portions of this form. Requested information will be used only for purposes directly associated with the processing of this form. For information on how to challenge the accuracy or completeness of personal information maintained by the Division, please send the Division a written request that the personal information be changed. The request must comply with AS 40.25.310 and be sent to the Division of Elections at the following address: Division of Elections, Director's Office, PO Box 110017, Juneau, AK 99811-0017.

**THE DIVISION OF ELECTIONS MUST RECEIVE THIS FORM NO LATER THAN THURSDAY, NOVEMBER 1, 2018  
RETURN THIS FORM TO: DIVISION OF ELECTIONS, PO BOX 110017, JUNEAU, AK 99811-0017**

# 2018 IMPORTANT DATES

Check the Division of Elections website for a current calendar: [www.elections.alaska.gov](http://www.elections.alaska.gov)

- Fri., 06/01/18 **Filing deadline for both party and no-party candidates.** Party candidates must file a "Declaration of Candidacy" and appropriate Financial Disclosure Statement for any office appearing on the Primary Election ballot. No-party candidates must file a "Filing Notification" and Financial Disclosure Statement by this date. Election offices will be open 8:00 a.m. - 5:00 p.m. AS 15.25.040, AS 15.25.150
- Mon., 06/11/18 Last day to file a complaint with the Division of Elections regarding the eligibility of a candidate. AS 15.25.042 and 6 AAC 25.260
- Sat., 06/16/18 Candidates who faxed filing materials to the Division of Elections by the June 1<sup>st</sup> deadline must have their mailed documents received by the Division of Elections by this date. AS 15.25.040(a)(2)
- Mon., 07/02/18 Last day for candidates to withdraw their names from Primary Election ballot. AS 15.25.055
- Mon., 07/23/18 **Candidate deadline for Official Election Pamphlet information material.** Candidates submit materials to the Division of Elections for the state's 2018 General Election voter pamphlet. *(Since the 22nd of July falls on a Sunday, the deadline is moved to the next business day.)* AS 15.58.030
- Wed., 08/01/18 **Filing deadline for judges seeking retention.** Candidates for judicial retention must file a Declaration of Candidacy for Retention and Financial Disclosure Statement. AS 15.35.040, AS 15.35.055, AS 15.35.070, AS 15.35.110, AS 39.50.020
- Tues., 08/07/18 **Judicial retention deadline for Official Election Pamphlet information material.** Judges and the Judicial Council submit materials to the Division of Elections for the state's 2018 General Election voter pamphlet. AS 15.58.030(g), AS 15.58.050
- Tues., 08/21/18 **PRIMARY ELECTION DAY.** AS 15.25.020
- Tues., 08/21/18 **Filing deadline for no-party candidates to submit petition signatures.** No-party candidates must submit petition signatures by this date by 5:00 p.m. Alaska time. AS 15.25.150
- Tues., 09/04/18 Last day for candidates to withdraw their names from the General Election ballot. AS 15.25.200, AS 15.35.135
- Tues., 09/04/18 Deadline for filling vacancies by party petition. AS 15.25.110
- Thur., 11/01/18 **Filing deadline for write-in candidates.** Write-in candidates must submit Letter of Intent by this date prior to 5:00 p.m. Alaska Time. AS 15.25.105(13)(c)
- Tues., 11/06/18 **GENERAL ELECTION DAY.** AS 15.15.020

# METHODS FOR FILING YOUR WRITE-IN PAPERWORK

Candidates may submit a Letter of Intent to any Division of Elections Office and must be received no later than 5:00 p.m. on the fifth day prior to the General Election.

- In person – A Letter of Intent may be delivered in person to any Division of Elections Office no later than 5:00 p.m. on the fifth day prior to the General Election.
- By mail – A Letter of Intent sent by mail must be received in any Division of Elections Office no later than 5:00 p.m. on the fifth day prior to the General Election.
- By reliable electronic transmission – A Letter of Intent may be electronically transmitted to any Division of Elections Office and must be received no later than 5:00 p.m. on the fifth day prior to the General Election.

**If you have questions regarding filing for office, call the Director's Office at (907) 465-4611 or (866) 952-8683 (toll free within the U.S.).**