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# **FILING FOR OFFICE**

## **NO PARTY OR NOMINATING PETITION CANDIDATES U.S. SENATOR OR REPRESENTATIVE CANDIDATE PACKET**

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**State of Alaska  
Office of the Lieutenant Governor  
Division of Elections  
2018**



# NO-PARTY CANDIDATE FILING REQUIREMENTS

A candidate, who is not representing a recognized political party, files a Filing Notification form by the filing deadline, **FRIDAY, JUNE 1, 2018**. Candidates filing in this manner are also required to collect signatures of registered voters who support their candidacy. The number of signatures required is set out in AS 15.25.160, AS 15.25.170, and varies for each office. The H06 handout is available on the Division of Elections website at <http://www.elections.alaska.gov/doc/forms/H06.pdf> to determine the required number of signatures for no-party nominating petitions.

In addition to the Filing Notification, the candidate must also file the Nominating Petition form with the required signatures by 5:00 p.m. on the date of the Primary Election, **TUESDAY, AUGUST 21, 2018**. Alaska's Primary Election is a partially closed primary. Candidates who file for office that do not represent a recognized political party will appear only on the General Election ballot. No filing fee is required.

Below is a checklist provided as a convenience to the candidate filing for office. Candidates are free to declare their candidacy in another format provided it complies with the provisions of AS 15.25.150 through AS 15.25.180.

## CHECKLIST FOR FILING FOR OFFICE

- Complete the Filing Notification form (A19).** Identify the name of the political group you are affiliated with, if applicable. The name of your political group will follow the candidate's name on the ballot. If you have not provided a political group's name, the space on the ballot that indicates party or political group affiliation will be listed as "Non Affiliated." AS 15.15.030(5), AS 15.25.140, AS 15.25.150
- Sign your Declaration of Candidacy before a Notary.** A Notary is available at all Division of Elections offices. AS 15.25.030(a)
- Contact the Federal Election Commission for federal reporting deadlines.** Candidates for U.S. Senator or U.S. Representative must contact the Federal Election Commission for campaign reporting requirements. These candidates are not subject to the Alaska Public Offices Commission requirements. AS 15.25.030(b), AS 15.25.030(c), AS 39.50
- File completed forms no later than 5:00 p.m. on the filing deadline, FRIDAY, JUNE 1, 2018.** The Filing Notification must be filed with the Director of Elections or any Division of Elections Office. All Division of Elections Offices will be open 8:00 a.m. to 5:00 p.m. AS 15.25.040
- Collect signatures.** Gather the appropriate number of signatures needed for the particular office for which the candidate is filing. See the H06 handout for the number of signatures required for no-party nominating petitions. The Subscribers' Page can be duplicated as needed for use in collecting signatures. AS 15.25.160-170
- Complete the Nominating Petition.** The candidate completes and files the Nominating Petition form (A19A). The Nominating Petition form is filed simultaneously with the signature pages (A19B) supporting this candidate. The forms are provided in this packet and/or on the Division of Elections website. AS 15.25.180

**(NO PARTY CANDIDATE FILING CHECKLIST CONTINUED)**

- File the completed Nominating Petition and signatures no later than 5:00 p.m. on the date of the Primary Election, TUESDAY, AUGUST 21, 2018.** All Division of Elections Offices will be open 8:00 a.m. to 5:00 p.m. AS 15.25.150

<b>DEADLINE</b>	<b>DESCRIPTION</b>	<b>OFFICE</b>
Fri., 06/01/18	Simultaneous filing of: <ul style="list-style-type: none"><li>• Filing Notification Form (A19)</li><li>• Federal Election Commission reporting requirements (Contact the FEC to ensure current requirements are met.)</li></ul>	Division of Elections
Mon., 07/23/18	Last day to submit materials for the Official Election Pamphlet.	Division of Elections
Tues., 08/21/18	Last day to submit Nominating Petition form (A19A) and petition signatures (A19B). No later than 5:00 p.m.	Division of Elections
Tues., 09/04/18	Last day to submit letter of withdrawal from the General Election ballot.	Division of Elections
<i>For federal reporting deadlines, federal candidates may contact the Federal Election Commission toll free at 1-800-424-9530 or online at <a href="http://www.fec.gov">www.fec.gov</a>.</i>		

**STATE OF ALASKA FILING NOTIFICATION  
NOMINATING PETITION CANDIDATE FOR U.S. CONGRESS**

**Please check:**  I acknowledge that the Nominating Petition form (A19A) and Subscribers pages (A19B) are due by **5:00 p.m., August 21, 2018.**

**Please check:**  I acknowledge that I am responsible for contacting the Federal Election Commission for federal reporting requirements: 999 E St. NW, Washington, DC 20463.

**GENERAL INFORMATION** (Please print or type)

I, \_\_\_\_\_, declare myself to be a candidate by petition for the  
\_\_\_\_\_ political group (if any), for the office of:

(Check one)      **UNITED STATES SENATOR**      **OR**      **UNITED STATES REPRESENTATIVE**

I will accept this nomination and request that my name be placed on the **November 6, 2018 General Election** ballot if my petition is certified.

**RESIDENCY INFORMATION**

My current residence address is:

\_\_\_\_\_ (Use street #, mile post, or other physical location description)      \_\_\_\_\_ (City)      \_\_\_\_\_ (State)      \_\_\_\_\_ (Zip)

My mailing address is:

\_\_\_\_\_ (Current Mailing Address)      \_\_\_\_\_ (City)      \_\_\_\_\_ (State)      \_\_\_\_\_ (Zip)

**Mailing address and phone number for correspondence and the Division of Elections' website listing:**

\_\_\_\_\_ (Candidate's Official Mailing Address)      \_\_\_\_\_ (City)      \_\_\_\_\_ (State)      \_\_\_\_\_ (Zip)      \_\_\_\_\_ (Phone)

\_\_\_\_\_ (Candidate's Website)

\_\_\_\_\_ (Candidate's Email Address)

**I request that my name appear on the General Election ballot in the following manner:**

\_\_\_\_\_ (Last Name)      \_\_\_\_\_ (First Name)      \_\_\_\_\_ (MI)      \_\_\_\_\_ (\*Nickname and/or Suffix)

\*The Director of Elections may not include on the ballot as part of candidate's name, any honorary or assumed title or prefix but may include in the candidate's name any nickname or familiar form of a proper name of the candidate. [AS 15.15.030(4)]

**CERTIFICATION**

I, the undersigned, certify that the information in this *Filing Notification* is true and complete and that I meet the specific citizenship requirements of this office. I certify that, if elected, I shall be an inhabitant of the state of Alaska. I further certify that, if elected, I will meet the age requirements upon taking the oath of office. I am not a candidate for any other office to be voted upon at the Primary or General Election, nor am I a candidate for this office under any other *Declaration of Candidacy or Nominating Petition*. I also acknowledge that should I choose to withdraw my candidacy, my withdrawal must be received by the Director of Elections in writing over my signature at least 64 days before the General Election. I will accept this nomination and will serve if elected.

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ (Candidate's Signature)

\_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
(Primary Phone)

\_\_\_\_\_  
(Alternate Phone)

My commission expires: \_\_\_\_\_

To assist staff in verifying candidate/voter identification, please provide one of the following:

(SSN, DL, Voter # or DOB) \_\_\_\_\_

NOTARY SEAL

**Privacy Disclaimer**

Unless otherwise made confidential or protected from disclosure by law, information provided on this form may be subject to disclosure under the Alaska Public Records Act (AS 40.25.100—40.25.295). Failure to provide requested personal information may result in the Division's inability to process relevant portions of this form. Requested information will be used only for purposes directly associated with the processing of this form. For information on how to challenge the accuracy or completeness of personal information maintained by the Division, please send the Division a written request that the personal information be changed. The request must comply with AS 40.25.310 and be sent to the Division of Elections at the following address: Division of Elections, Director's Office, PO Box 110017, Juneau, AK 99811-0017.

**STATE OF ALASKA NOMINATING PETITION FORM  
NOMINATING PETITION CANDIDATE FOR U.S CONGRESS**

We, the attached named subscribers, support the candidacy of

\_\_\_\_\_  
(Name of Candidate)

representing the \_\_\_\_\_ political group *(if any)*  
(Name of political group if any, if none write "none")

for the office of *(check one)*:

**U.S. SENATOR**

or

**U.S. REPRESENTATIVE**

We request that our candidate's name be placed on the ballot for the November 6, 2018  
General Election as a candidate by petition of the above named political group *(if any)*.

The signatures supporting this candidate are attached. The candidate's Filing Notification form  
was filed by the June 1, 2018 deadline.

\_\_\_\_\_  
(Signature of Candidate or Contact Person Representing the Candidate)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name of Contact Person)

\_\_\_\_\_  
(Mailing Address for Contact Person)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)

\_\_\_\_\_  
(Email Address for Contact Person)

\_\_\_\_\_  
(Home Phone)

\_\_\_\_\_  
(Work Phone)

**Note: Please attach all Subscribers' pages (signature pages) to this form.**

**DIVISION OF ELECTIONS - OFFICE USE ONLY**

Number of signature pages attached \_\_\_\_\_

Approximate Number of signatures \_\_\_\_\_

Place of filing: DO RI RII Mat-Su RIII RIV

Processed by: \_\_\_\_\_

Received by: MAIL IN PERSON

Petition ID: \_\_\_\_\_

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**STATE OF ALASKA SUBSCRIBERS' PAGE  
NOMINATING PETITION CANDIDATE FOR U.S. CONGRESS**

NAME: \_\_\_\_\_ OFFICE: \_\_\_\_\_ POLITICAL GROUP: \_\_\_\_\_  
(Candidate Name) (U.S. Senator or U.S. Representative) (If no group, write "none")

We the undersigned, pursuant to AS 15.25.180, declare that: we are qualified voters of the State of Alaska and we request that the candidate's name be placed on the November \_\_\_\_\_ 20 \_\_\_\_ General election ballot.

	<b>PRINTED NAME</b> <i>(Print Clearly – MUST PROVIDE)</i>	<b>SIGNATURE</b> <i>(MUST PROVIDE)</i>	<b>ALASKA RESIDENCE ADDRESS</b> <i>(i.e. house no. &amp; street name, mile post &amp; road name and AK City)</i>	<b>IDENTIFIER:</b> <i>(Last 4 SSN, Voter #, DOB, ADL # or AK State ID #)</i>	<b>DATE SIGNED</b>
1					
2					
3					
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NOTE: Please attach all signature pages to the "Nominating Petition Candidate" filing form. In order for the Division to clearly identify qualified voters, the voter should complete all columns for verification purposes. Failure to do so may result in the Divisions inability to identify and process the individual's subscription to the petition.

# 2018 IMPORTANT DATES

Check the Division of Elections website for a current calendar: [www.elections.alaska.gov](http://www.elections.alaska.gov)

- Fri., 06/01/18 **Filing deadline for both party and no-party candidates.** Party candidates must file a "Declaration of Candidacy" and appropriate Financial Disclosure Statement for any office appearing on the Primary Election ballot. No-party candidates must file a "Filing Notification" and Financial Disclosure Statement by this date. Election offices will be open 8:00 a.m. - 5:00 p.m. AS 15.25.040, AS 15.25.150
- Mon., 06/11/18 Last day to file a complaint with the Division of Elections regarding the eligibility of a candidate. AS 15.25.042 and 6 AAC 25.260
- Sat., 06/16/18 Candidates who faxed filing materials to the Division of Elections by the June 1<sup>st</sup> deadline must have their mailed documents received by the Division of Elections by this date. AS 15.25.040(a)(2)
- Mon., 07/02/18 Last day for candidates to withdraw their names from Primary Election ballot.  
AS 15.25.055
- Mon., 07/23/18 **Candidate deadline for Official Election Pamphlet information material.** Candidates submit materials to the Division of Elections for the state's 2018 General Election voter pamphlet. *(Since the 22nd of July falls on a Sunday, the deadline is moved to the next business day.)* AS 15.58.030
- Wed., 08/01/18 **Filing deadline for judges seeking retention.** Candidates for judicial retention must file a Declaration of Candidacy for Retention and Financial Disclosure Statement. AS 15.35.040, AS 15.35.055, AS 15.35.070, AS 15.35.110, AS 39.50.020
- Tues., 08/07/18 **Judicial retention deadline for Official Election Pamphlet information material.** Judges and the Judicial Council submit materials to the Division of Elections for the state's 2018 General Election voter pamphlet. AS 15.58.030(g), AS 15.58.050
- Tues., 08/21/18 **PRIMARY ELECTION DAY.** AS 15.25.020
- Tues., 08/21/18 **Filing deadline for no-party candidates to submit petition signatures.** No-party candidates must submit petition signatures by this date by 5:00 p.m. Alaska time. AS 15.25.150
- Tues., 09/04/18 Last day for candidates to withdraw their names from the General Election ballot. AS 15.25.200, AS 15.35.135
- Tues., 09/04/18 Deadline for filling vacancies by party petition. AS 15.25.110
- Thur., 11/01/18 **Filing deadline for write-in candidates.** Write-in candidates must submit Letter of Intent by this date prior to 5:00 p.m. Alaska Time. AS 15.25.105(13)(c)
- Tues., 11/06/18 **GENERAL ELECTION DAY.** AS 15.15.020

# OFFICIAL ELECTION PAMPHLET INFORMATION

Prior to the General Election, the Division of Elections distributes the Official Election Pamphlet (OEP) to registered voter households. The pamphlet contains information about candidates and issues appearing on the ballot. In addition, the information submitted by candidates for the OEP is posted to the division's website prior to the election in which the candidate will appear on the ballot.

All candidates who wish to appear in the pamphlet must submit the materials listed below by the statutory deadline. **Late submissions will not be accepted.** The division recommends filing your materials as soon as possible. Materials should be submitted electronically. Forms for making the submission are available on the division's website under the candidate section at:

<http://elections.alaska.gov/Core/oepinfocandidates.php>

1. **Candidate Statement:** A biographical statement of 150 words or less and a position statement of 250 words or less. AS 15.58.030(e)
2. **Photograph:** A 5" x 7" photograph (five inches wide by seven inches high) taken within the last five years and limited to the head, neck and shoulders of the candidate. All photographs will be printed in black and white. AS 15.58.030(f)
3. **Filing Fee:** Submit payment in the appropriate amount to the State of Alaska, Division of Elections. (cash, check, credit card accepted) AS 15.58.060(a)
  - a. \$300.00 – President of the United States, Vice President of the United States, United States Senator, United States Representative, Governor, Lieutenant Governor, Supreme Court Justice, Court of Appeals Judge
  - b. \$150.00 – Superior Court Judge, District Court Judge
  - c. \$100.00 – State Senator, State Representative

## STATUTORY DEADLINES

- State/Federal Candidates: **MONDAY, JULY 23, 2018** AS 15.58.030(b)  
*(the statutory deadline falls on Sunday, July 22<sup>nd</sup>, so submission deadline is extended to following Monday)*
- Judicial Retention Candidates: **TUESDAY, AUGUST 7, 2018** AS 15.58.030(g)

**NOTE:** Translated Materials - If you are a candidate for a federal or statewide office, a candidate for State Senate in Districts C, S, or T, a candidate for State Representative in House Districts 06, 37 – 40, or a judicial retention candidate for Supreme Court, Court of Appeals or judicial districts 2, 3 or 4 and would like your statement translated into appropriate Alaska Native languages, you must submit your material at least 30 days prior to the statutory deadline. We strongly encourage you to submit your pamphlet material following this requirement so that the division can have your information translated to assist limited English proficient Alaska Native voters.



# POLITICAL GROUPS IN ALASKA

A “political group” is an organized group of voters representing a political program that would like to gain status as a recognized political party. In order to obtain recognized status, a political group must file an application with the Director of the Division of Elections requesting that the number of registered voters for their group be tracked. An application may be obtained from the division’s website at: <http://elections.alaska.gov/doc/forms/A02.pdf>. The Director will recognize the group as a political party in accordance with the requirements of AS 15.80.008 and AS 15.80.010(26).

Until the political group qualifies as a recognized political party under AS 15.80.010(26), the political group may only field candidates for statewide and districtwide offices for the general election by filing nominating petitions as required by AS 15.25.140 - 15.25.200. Nominating petition candidates do not participate in primary elections.

The Division produces a monthly report entitled *Number of Registered Voters by Party within Precinct*. The report lists the number of registered voters within each recognized political party and political group that has applied to obtain recognized status. The report is available from any Division of Elections office or on the division’s website at: <http://elections.alaska.gov/Core/voterregistrationstatistics.php>

The current contact information for organized groups in Alaska that have filed an application with the Division of Elections can be found on the website at: <http://elections.alaska.gov/Core/politicalgroups.php>

Candidates representing a political group file a Filing Notification form, gather signatures from a specified number of qualified registered voters, and file a Financial Disclosure Statement.

There are two filing dates for nominating petition candidates:

- Candidates must file their Filing Notification form on or before 5:00 p.m. **Friday, June 1, 2018** at any Division of Elections Office for the **November 6, 2018** General Election. When filing for office, candidates must have their Financial Disclosure Statement already on file with the Alaska Public Offices Commission or must submit it simultaneously with the Filing Notification form.
- The Nominating Petition form and signatures of qualified registered voters required for the office the candidate filed for, must be received by actual physical delivery in person to a Division of Elections office on or before 5:00 p.m. on the day of the Primary Election **August 21, 2018**, or by actual physical delivery to the Division of Elections by registered or certified mail return receipt requested postmarked at or before 5:00 p.m., prevailing time, on the day of the Primary Election **August 21, 2018** to any Division of Elections Office and received not more than 15 days after that time.

# **METHODS FOR FILING YOUR NO PARTY OR NOMINATING PETITION CANDIDATE PAPERWORK**

Candidates may submit the information required under AS 15.25.180(a)(1) – (8) and (11) – (17) with the Division of Elections no later than 5:00 p.m. on **FRIDAY, JUNE 1, 2018** using one of the methods listed below:

- In person - Filing Notification may be delivered in person to any Division of Elections Office no later than 5:00 p.m. on the filing deadline.
- By mail - A Filing Notification sent by mail must be received by the Division of Elections no later than 5:00 p.m. on the filing deadline. If the postmark is illegible, a dated receipt from the post office where dispatched shall be acceptable evidence of mailing. Filing Notifications may be mailed to any Division of Elections Office.
- By reliable electronic transmission - A Filing Notification or a copy of the statements made under AS 15.25.180(a) (1) –(8) and (11) – (17) may be electronically transmitted to any Division of Elections Office and must be received by the division no later than 5:00 p.m. on the filing deadline. The original filling notification containing paragraphs (1) - (8) and (11) - (17), as required by AS 15.25.180(a), must be received by the Division of Elections within 15 days of the filing deadline.

**If you have questions regarding filing for office, call the Director's Office at (907) 465-4611 or (866) 952-8683 (toll free within the U.S.).**